

BIGGLESWADE TOWN PLAN STEERING GROUP MEETING

Tuesday 21 July 2009

Biggleswade Town Council Chamber 7.30 p.m.

Present: Gerry Lawrence – Chair, Cllr. Sheila Grayston - Treasurer
Doreen Evans, Vic Brunt, Pam Bagnall, Mike Strange, Eric
Stuart, Peter Orchard, Andy Buckley and Jemma
McClellan – BRCC

Apologies: Hazel Ramsey – Secretary, Helen Horner, Cllr. Becky Kerfoot,
Janice Buckle, Jean Simmons and Alan Dansey

Minutes: E-mailed to members prior to the meeting.
Proposed by Vic Brunt. Seconded by Doreen Evans.

Matters arising: No matters arising

Agenda 5: Chair's Report

Gerry Lawrence reported that he and Sheila Grayston had been invited to attend The BIGG Picture Workshop organised by Jodi Slater of Savills and Sam Caldbeck of Central Bedfordshire. Others attending represented the Health Authority and Doctors, various local business people via the Chamber of Trade plus Town and Central Bedfordshire Councillors.

It was interesting that the discussions were very similar to the issues that have been raised by Biggleswade people throughout the surveys, mini questionnaires and Planning for Real events.

Agenda 6: Focus Groups had submitted their first draft questions to Jemma and she had fed back some suggested changes to the group leaders. It was agreed that second draft must be with Jemma by 5.00 p.m. on Thursday 23 July. This would then enable Jemma to format the questions via Survey Monkey and submit the second draft questions to Biggleswade Town Council for consideration at their meeting on Tuesday 11 August. Time line set to distribute questionnaires by 1 September. Jemma agreed to approach Savills for some help with this. Funding via a grant from Central Bedfordshire – up to £2,000.00 – would soon be available. It was agreed that Gerry Lawrence & Sheila Grayston meet with Jemma to complete and submit an application for such a grant to offset the final costs of producing the questionnaires and final reports.

Agenda 7: Membership Forms – all members present had completed and returned their form.

Agenda 9: Any Other Business – Doreen Evans suggested that it would be helpful if a small map could be included with the questionnaires.

Agenda 10: Date of next meeting:

TUESDAY 18 AUGUST, 2009 – 7.30 p.m.

Notes taken by Cllr. Sheila Grayston