BIGGLESWADE TOWN PLAN STEERING GROUP MEETING

Monday 14 March 2011 Biggleswade Town Council Chamber 7.30 p.m.

Present: Gerry Lawrence – Chair, Sheila Grayston, Mike Strange, Vic

Brunt, Andy Buckley, Pamela Bagnall, Mark Ty-Wharton, Nigel

Sunderland, Trevor Hartwell

Apologies: Jemma McClean, Jackie Baker, Kim Sadler

Minutes: Minutes for meetings held on 1 November 2010 were agreed.

No notes for meeting on 13 December 2010 as this was an

informal discussion at the Xmas Meal.

Matters arising: No matters arising

Agenda 3: Gerry Lawrence gave an update on the Consultation Procedure of the Draft Strategy & Masterplan Document via Central Bedfordshire. Display/information boards being moved from Town Council Offices to the Library. Members were requested

to complete questionnaire on line.

Andy mentioned Neighbourhood Plans via Town Council Planning Controls. Request for more information via Sam

Caldbeck.

Agenda 4: Andy Buckley advised that despite the careful proof reading by various members of the group there was a minor spelling mistake in the main report.

A copy of the Summary Report had been delivered via A to B Ltd to every home in Biggleswade. Copies of the Summary and Main Report are in the Library, Town Council Office, Central Bedfordshire Office and BRCC office.

It was agreed that a "thank you" letter be sent to A to B Ltd for their excellent service.

It was proposed that Sheila try to arrange, via Town Clerk, a presentation in the Town Council Chamber to all Stakeholders and then balance of reports be sent to other contacts.

Agenda 5: Sheila had requested the final tranch of grant from Central

Bedfordshire Council - £400.00 due. Check receipt of payment

with Juliet Brookes, Finance Officer, Town Council

Agenda 6: It was agreed to seek volunteers within the group for each

section of the Action Table Plans:

Crime, Disorder and Safety T1 – T3 Sheila

Traffic & Transport T4 – T9 Vic

T10 – T19 Gerry

Housing/Economic/Environment	G1 – G13 G14 – G16 G17 – G20	Gerry Pamela Mark
Community Services & Facilities	C1 – C2 C3 C4 C5 C6 – C9	Mark Sheila Vic Gerry
	C10 C12 – C13 C14	Mark Sheila Andy

It was agreed Sheila would send the list to all members and seek further volunteers of those unable to attend the meeting.

Agenda 7: Mike would be moving in foreseeable future and hence had not volunteered to undertake a monitoring role.

Date of next meeting: Monday 16 May 2011