

# **BIGGLESWADE TOWN PLAN STEERING GROUP MEETING**

**Monday 12 October 2009**

**Biggleswade Town Council Chamber 7.30 p.m.**

**Present:** Gerry Lawrence – Chair, Cllr. Sheila Grayston - Treasurer  
Doreen Evans, Vic Brunt, Alan Dansey, Jean Simmons, Eric  
Stuart, Diana Blackburn-Stout, Ron George.

**Apologies:** Hazel Ramsey – Secretary, Mike Strange – Data Manager,  
Helen Horner, Pamela Bagnall, Andy Buckley, Janice Buckle

**Minutes:** E-mailed to members prior to the meeting.  
Proposed by Vic Brunt. Seconded by Doreen Evans.

**Matters arising:** No matters arising.

**Agenda 5:** Gerry Lawrence reported that the Town Centre Master Plan & Strategy Group of Central Bedfordshire & Savills were organising a public exhibition re: BIGG Picture on Wednesday 28 October at St.Andrews Rooms from 2.00 to 7.00 p.m. He also advised there would be a Workshop in the morning of 28 October – invited audience only. The exhibition and workshop had originally been arranged for 12&13 October but had been re-arranged.

**Agenda 6:** Gerry Lawrence updated the group regarding the fiasco of the main delivery of the questionnaires to all households in Biggleswade. He advised that the delivery company only agreed to negotiate a refund when they were advised that the local press (Advertiser & The Chronicle) would be printing articles. The delivery company did eventually refund the whole of the £350 and this sum will offset the £520 paid by BRCC for the printing of an additional 1000 questionnaires. Thanks to members of the group who tried to establish which areas had not been delivered. These roads were then delivered with a note advising an extended completion deadline.

**Agenda 7:** Sheila Grayston thanked Doreen Evans, Vic Brunt, Eric Stuart, Gerry Lawrence, Alan Dansey, Mike Strange, Stephen Bailey and Cllr. Steven Watkins for the “door to door” collection of questionnaires. Special thanks to Mike Strange, Data Manager, for his daily collection of questionnaires from the Town Hall and the Library, plus the regular reports on the return rates of hard copies and on-line copies.

**Agenda 8:** It was agreed by the group that when the analysis was received via Warwick Software Group the “focus groups” should meet in order to review the responses to the questionnaires and formulate and negotiate the Action Plan for future monitoring. When this was complete then the Report would need to be written, and subject to acceptance by the Town Council, would be printed and made available to the local community.

**Agenda 9:** The group noted, with much regret, the resignations of Janice Buckle and Hazel Ramsay, Secretary. Both have resigned on health grounds and the best wishes of the group have been extended to them for their input to the work of the group.

**Agenda 10: Date of Next Meeting – MONDAY 23 November 2009**